



POSITION DESCRIPTION

CLASSIFICATION TITLE Associate Technician **WORK AREA** Environmental Services
Line Locator Technician

CLASS CODE 3012/Nonexempt **EFFECTIVE DATE:** June 5, 2001

FUNCTION Performs duties associated with the location of Utility lines and responds to requests from excavators through the Sunshine State One Call of Florida hotline.

EDUCATION AND EXPERIENCE

High School Diploma or GED and two (2) years experience in Utility work (water, wastewater and reuse) or a closely related field.

SPECIAL REQUIREMENTS

Knowledge of basic computer uses including word processing skills. Knowledge of safe operating procedures used in and around high traffic and high noise areas. Skilled in reading, reviewing and interpreting diagrams, engineering drawings and specifications, blueprints, and utility line plans. Ability to communicate effectively both orally and in writing.

Must possess and maintain a valid Florida Drivers License.

ESSENTIAL FUNCTIONS

NOTE: These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is a logical assignment to the position.

Receives, reviews and responds to locate requests within utility right-of ways, corridors, etc. Properly marks and identifies the underground facilities owned and operated by Seminole County Utilities to prevent damage to facilities caused by excavation or demolition operations. Reviews locator requests, schedules appointments with excavators for site visits.

Maintains records and submits reports on work performed as required. Maintains line locator equipment in good working order and reports any problems to immediate supervisor. Reads and interprets blueprints, diagrams, sketches, and drawings. Maintains and properly files all blue prints, diagrams, sketches and drawings.

Administers and maintains inventory control program of all parts, supplies, tools and equipment used in the line location section. Transports equipment and vehicles to Fleet Services for maintenance.

Performs other duties as necessary.

WORKING CONDITIONS

The work environment for this position involves some office work with extensive fieldwork. Most duties are performed while standing or walking to locate utility lines. This position performs physically demanding work that would require bending, stooping, climbing, and walking over work site. This position would be exposed to high noise levels on the work site and high traffic volumes on excavation sites. This position would be required to follow safety procedures carefully.